



INDIANA PROFESSIONAL STANDARDS BOARD

Minutes of January 23, 2002– For Approval March 20, 2002

The Indiana Professional Standards Board (IPSB) met on January 23, 2001 at the Indiana Government Center South, Conference Room C, 402 W. Washington Street, Indianapolis, Indiana. 46204.

DISCUSSION SESSION

Board members present included Jane Boultinghouse, Robert Broughton, Connie Griffith, Michael Horvath, Gertrude Howard, Dave Kinman, Sandra Kelley, Nancy Kuyoth, John Marsteller, Marilyn Metzler, Anne Moudy, Ena Shelley, Lee Slavinkas, Joseph Weaver, Roy Weaver, Joyce Wehneman, and Steve Yager. Albertine Dent and Suellen Reed were unable to attend.

Staff members present included Richard Bowers, Gary Hancock, Bob Hill, Kathy Meriwether, Judy Miller, Mary Glenn Rinne, Jolene Schoenherr, Shawn Sriver, Pat Strawbridge, and Marie Theobald.

I. Call to Order

Mr. Weaver called the discussion session to order at 10:00 a.m.

II. Standards for School Counselors

Dr. Hines introduced the Indiana School Counselors Association Committee members Brad Balch, Indiana State University; Jeff Bear, North Vermillion School Corporation; Lynn Metzger, ISCA; Charlene Alexander, Ball State University; Sue Reynolds, Department of Education; Rex Stockton, Indiana University – Bloomington; Susie Matzat, ISCA; Kay Schrader, Carmel High School; Tom Keller, Butler University, and thanked the Committee for its outstanding dedication and hard work. Dr. Hines proceeded to present information on the Standards for School Counselors.

III. Draft Rule 3, Preparation and Testing of Education

Dr. Theobald provided an overview and timeline for the draft rules currently in the process of promulgation. Dr. Yager presented Draft Rule 3, Preparation and Testing of Education. The Executive Committee made additional editorial corrections to page 3, items (3) and (5). In item (3), second sentence to read “A letter **will be** mailed to each institution indicating the results of the first clerical review of the unit assessment system document, noting, where necessary, any areas not addressed.” Also, item (5) to read “A formative peer review will be conducted of each plan to provide the board assurance of unit assessment system implementation and to provide each institution with a constructive peer review prior to ~~its~~ each NCATE **visit**.” Dr. Theobald thanked staff working on the draft rules.

IV. Draft Rule 4, Teacher Licenses

Dr. Yager presented Draft Rule 4, Teacher Licenses and responded to questions from the Board.

V. Public Comments

Ms. Jill Shedd, Indiana Association of Colleges for Teacher Education (IACTE), requested clarification on draft rule 4. Mr. Weaver stated that “Public Comments” were for comments only and not a dialog between the public and the board.

VI. Adjournment

Mr. Weaver adjourned the discussion session at 10:35 a.m.

BUSINESS MEETING

Board members present included Jane Boultinghouse, Robert Broughton, Connie Griffith, Michael Horvath, Gertrude Howard, Dave Kinman, Sandra Kelley, Nancy Kuyoth, John Marsteller, Marilyn Metzler, Anne Moudy, Ena Shelley, Lee Slavinskis, Joseph Weaver, Roy Weaver, Joyce Wehneman, and Steve Yager. Albertine Dent and Suellen Reed were unable to attend.

Staff members present included Richard Bower, Gary Hancock, Bob Hill, Kathy Meriwether, Judy Miller, Mary Glenn Rinne, Jolene Schoenherr, Shawn Sriver, Pat Strawbridge, and Marie Theobald.

I. Call to Order

Mr. Weaver called the business session to order at 10:54 a.m.

II. Approval of Agenda

Dr. Yager moved and Dr. Shelley seconded the motion to approve the agenda by including the Executive Committee Report from January 22, 2002, actions on the Beginning Teacher Assessment Committee (BTAC) name change, and rules 3 and 4. Motion carried unanimously.

III. Approval of Minutes

Ms. Moudy moved, and Ms. Boultinghouse seconded the motion to approve the minutes from the meetings of November 28, 2001, and December 18, 2001, Conference Call with the correction that Mr. Horvath participated in the call. Motion carried unanimously.

IV. Comments

A. Chair

Mr. Weaver reiterated his welcome to all new Board Members and noted that the Board is at a celebration point in the promulgation of rules.

B. Executive Director

Dr. Theobald again thanked the IPSB staff working on the draft rules.

C. Other

None.

V. Committee Reports

Executive Committee

Mr. Weaver presented the December 12, 2001 meeting and provided an oral presentation of the meeting from January 22, 2002.

Mr. Marsteller moved, and Dr. Yager seconded the motion to approve draft Rule 3 to publication. Motion carried unanimously.

Dr. Kinman moved, and Ms. Wehneman seconded the motion to approve draft Rule 4 to publication. Motion carried unanimously.

Mr. Weaver asked if there were any questions concerning the committee reports that were for information only. Dr. Weaver asked for clarification on the Licensure Review Committee meeting on October 16, 2001. Hearing no other questions or comments, the committee reports for information only was accepted as written.

Teacher Education Committee (TEC)

Dr. Weaver introduced Dr. Mary Glenn Rinne who presented the TEC recommendation that the Board accept the continuing accreditation of Hanover College and introduced Dr. Jakoubek, Academic Dean; Dr. Williams, Chair of the Department of Education; and Dr. Goldberg, faculty member.

Dr. Weaver moved, and Mr. Marsteller seconded the motion to approve the TEC recommendation. Motion carried unanimously.

Mr. Marsteller requested that future recommendations for approval of accreditation include the strengths of the institution.

Standards for School Counselors

Ms. Boultinghouse presented the External Committee for School Counselors' recommendation to approve the Standards for School Counseling Professionals as an appendix to the Standards for School Service Professionals.

Mr. Horvath moved, and Ms. Moudy seconded the motion to approve the recommendation. Motion carried unanimously.

Teacher Induction

Dr. Yager presented the Teacher Induction Committee's recommendation to change its name to the Beginning Teacher Assessment Committee (BTAC).

Dr. Yager moved, and Dr. Weaver seconded the motion to approve the recommendation. Motion carried unanimously.

VI. Agency Reports

Division of Assessment

Dr. Miller reported:

For the Beginning Teacher Assessment Program (BTAP), the second session of the Mentor Faculty Training Academy was held December 2-3, 2001. Currently there are 53 Mentor Faculty Trainers. Teachers who are piloting the portfolios assessment will be submitting the portfolios in six areas: mathematics, science, English/language arts, business education, elementary education, and social studies.

For the professional growth plan backmapping project, twelve orientation sessions were held around the state with 155 participants enrolled. Two more sessions are scheduled for January 28, 2002 in Muncie and January 29, 2002 in Columbus. The intention is to finalize enrollment by the end of January 2002. The feedback has been overwhelmingly positive.

Work continues with the Standards Committee to document the alignment with K-12 student standards.

The Title II Report web site is up and running. The US DOE reported 7,000 hits the first day and between 2,000/3,000 hits daily since then. This is an excellent starting point for researching differences between the states.

Work continues with the External Committee for School Leaders on the process of adopting the School Leaders Licensure Assessment.

Division of Licensing

Mr. Sriver expressed his gratitude for the opportunity to serve as Director of Licensing. The license fee increase went into effect on January 1, 2002. Constituents continue to be informed of the increase through the web site and a memo that is included with all licensing correspondence.

Division of Preservice

Dr. Mary Glenn Rinne reported:

Meetings with the members of the Communication Disorders Discussion Group continue regarding appropriate licensure for speech language pathologists.

At the Teacher Education Committee (TEC) meeting January 17, 2002, the TEC Charge, and draft rules 3 and 4 were discussed. An Institutional Session update was provided, and the Unit Assessment System (UAS) Report format, and Program Approval/Discontinuation were discussed.

She met with faculty of Martin University for a tour of new Education Building and discussed Martin University's questions about the accreditation process.

Planning for June '02 Board of Examiner training at Indiana Wesleyan University in Marion continued by her visit to the campus and meeting with the education faculty and facilities manager. From that visit, an "arrangements" document was created based on decisions made during the visit.

Title II Teacher Quality Enhancement Grant

Dr. Bowers reported that he has made 15 campus site visits to Year 2 grant recipients. For the Year 3 funding process, 17 applications have been reviewed and the applicants have received technical assistance. Dr. Mary Glenn Rinne attended the Title II Project Directors meeting in San Diego.

Dr. Shelly publicly thanked Dr. Bowers for attending the Butler University student teaching meeting at Fishback Creek Public Academy in MSD Pike Township.

Executive Management

Dr. Theobald reported that Dr. Bowers would staff the reading, journalism and school social work standard writing advisory groups.

Mr. Hill reported on plans to use technology to improve customer service on the telephone system, the e-mail assistance system, and in the office reception area.

Other

Mr. Weaver reminded the Board members of their obligation to serve as Administrative Law Judge when asked to serve.

VII. Public Comments

None.

VIII. Adjournment

Mr. Weaver adjourned the meeting at 11:42 a.m.

Respectfully submitted,

Dr. Roy Weaver
Secretary

List of Attendees

The following attended the discussion and business sessions:

Name	Organization
Charlene Alexander	Indiana School Counselor Association
Jeff Baer	MSD of Decatur Township
Brad Balch	Indiana State University
Dan Chaney	Indiana State University
Kathy Dietz	Purdue University – West Lafayette
Marlynn Edwards	Indiana State Teachers Association
Peggy Hines	Indiana State University
Jane Jakoukek	Hanover College
Dwayne James	Indiana Department of Education
Tom Keller	Indiana School Counselor Association
Susie Matzat	Indiana School Counselor Association
Lynn Metzger	Indiana School Counselor Association
Nelson Miller	Indiana School Board Association
T. J. Oakes	Purdue University – West Lafayette
Sue Reynolds	Department of Education
Kay Schader	Indiana School Counselor Association
Jill Shedd	Indiana Association of Colleges for Teacher Education (IACTE)
Rex Stockton	Indiana School Counselor Association